

BURTON IN LONSDALE VILLAGE HALL

COVID-19 USER INFORMATION

We are having to adopt new procedures for using the Hall during this time of Covid-19. We hope these will not impact on your use of the Hall too much.

Before you use the Hall, please

- Conduct your own Risk Assessment (template can be supplied)
- Read the notice on the outside window before entering
- Please read the Hall Risk Assessment on the notice board
- Either Login using the QR code **OR**
- Complete the written log of users, with telephone contact numbers

During your Hire

- Please do not open or close window blinds.
- Do not use the kitchen
- Only use the disabled toilet in the main hall
- All users to use hand sanitisers (supplied) frequently

After Hire / Cleaning

- Use disinfectant spray and kitchen roll (provided) to clean all switches and door handles after every use. Put used kitchen roll in provided bin for disposal
- Wipe chairs, table surfaces and legs with disinfectant spray and kitchen roll.
- Clean hands with hand sanitizer after cleaning chairs and tables
- All users of the disabled toilet must use disinfectant spray and kitchen roll to thoroughly clean all surfaces, including wash basin, toilet seat and door handles before leaving the toilet.

First Aid Note

The First Aid box is situated in the baskets by the Disabled Toilet.
PPE is available in the box for first aiders should a serious incident occur.